

7. In-Home Learning System Features

Training	
Basic training (Computer and Internet)	x
Training by course	x
Training by curriculum	x
Access to training library	x
Career Exploration	
Occupational interest	x
Occupational outlook	x
What it takes to enter a career	x
Occupational license requirements	x
Wage outlook by industry/region	x
Skills analysis - self assessment	x
Job Search	
Resume builder	x
Job Search articles	x
Job Search videos	x
Job Search links	x
Job Search - ask the expert	x
Job Search tips	x
Job Placement	
State job banks	x
Employer Match System - Hire Access	x
Job placement reporting	x
Work hours reporting	x
Government Benefits	
Eligibility calculator - state and federal	x
Resource connector based on eligibility	x
Resource connector for children's services	x

Resources	
Resource listings by region	x
"Ask the Expert"	x
Calendar of local events	x
Communication	
Broadcast messaging	x
Personal messaging	x
Email accounts	x
Tools	
Bot for help on each page	x
Bot with "read-it" for low literacy	x
Manual with pictures	x
Online help text	x
Tracking and Reporting	x
Content	
Employment information	x
Education	x
Entrepreneur	x
Financial	x
Legal	x
Citizenship	x
Mental Health	x
Spirituality	x
Relationships	x
Computer Services	
Personal computer	x
Computer installation in home	x
ISP services for 12 months	x
email accounts for up to 4 family members	x
system accounts for 4 family members	x
Help-desk for pc, ISP and online services	x
Technical support for online services	x

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Home Training Articles Resources Employment

Chat Instant Messaging Bulletin Boards E-mail Bot Help Search

More Search Options

Greetings Kim Wednesday, May 24, 2006

Dallas, TX 84 °F
S 13 mph partly cloudy

Messages for Kim
No Messages

I Got A Job
Tell us about your new job!

Achiever Recognition
[Patrick Urbanyi's Winning Essay!](#)
[Cyndi's News and Notes](#)
[All of Us](#)
 recent and past achiever stories...

Community Links
[Dallas City Hall](#)
 Pay your utilities, renew your driver license, and learn about Dallas here.
[Dallas ISD](#)

One of Us

 Alisa Thompson suffered through some rough times, including having a baby in prison, but she's taking charge and getting her life pointed in the right direction.

Seal the Deal

 Having great qualifications and a nice resume may get you an interview, but the ability to carry on a conversation can help you land that job

On the Job

 Employment-related web sites offer all kinds of job search advice, but sometimes thinking outside the box can make a difference. Learn the rules. Then break a few!

Working

 Even if you are desperate to land a

Quick Vote
Do you wash your hands after you leave the restroom?
☐ Yes
☐ No

[View Results](#)

Survey
Are You Open To Change?
 Are you so hooked on change that you're never quite satisfied? Or, are you happy with the status quo? Test your flexibility with this quiz.


Coming Attractions

- Single mothers are especially vulnerable to financial problems and bankruptcy. Find out how you can protect yourself!
- There's a difference between being in a challenging workplace and becoming the victim of abuse. Learn ways to recognize when your employer has gone over the top.

Done Internet

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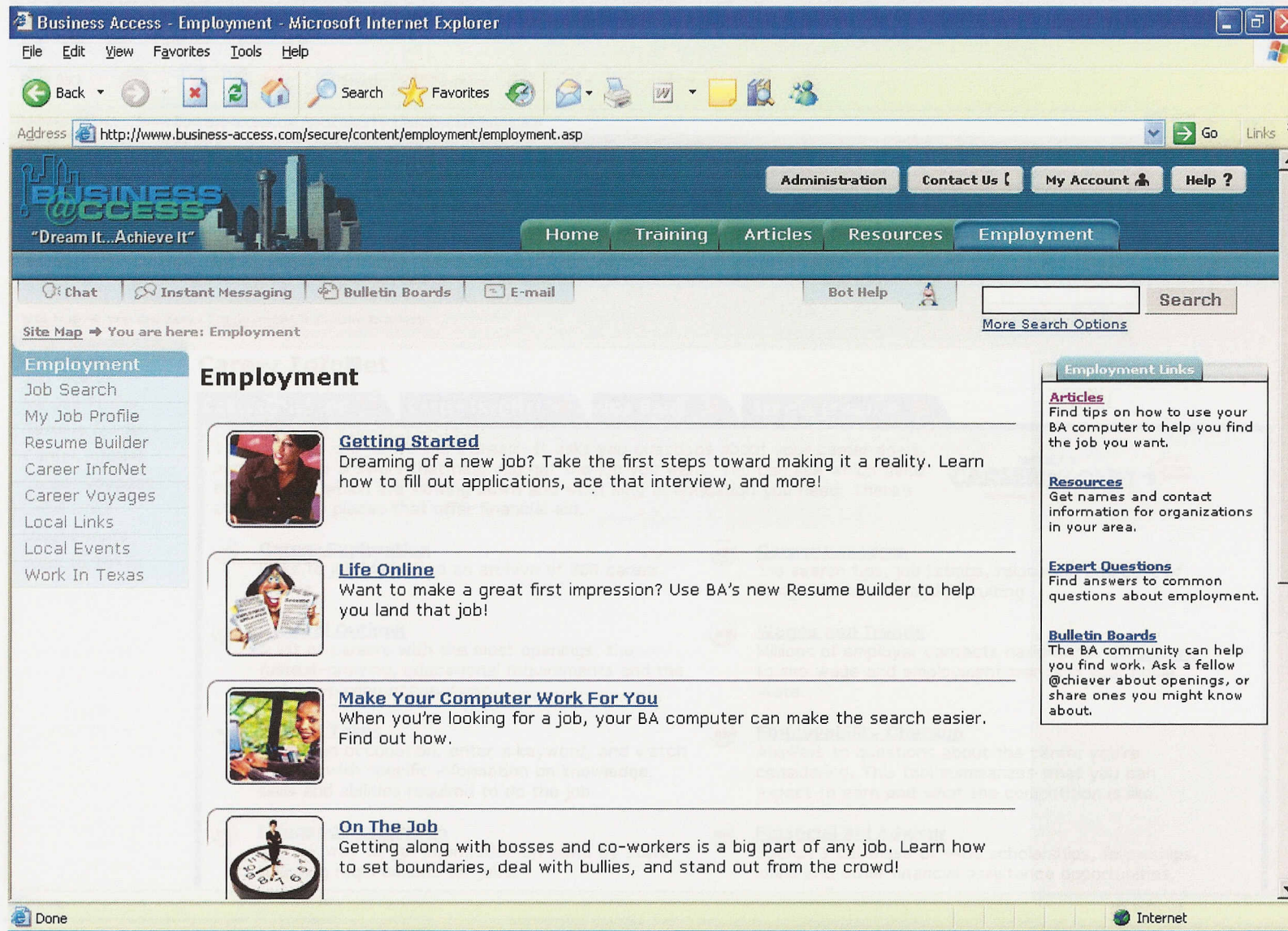
Site Map → You are here: Training

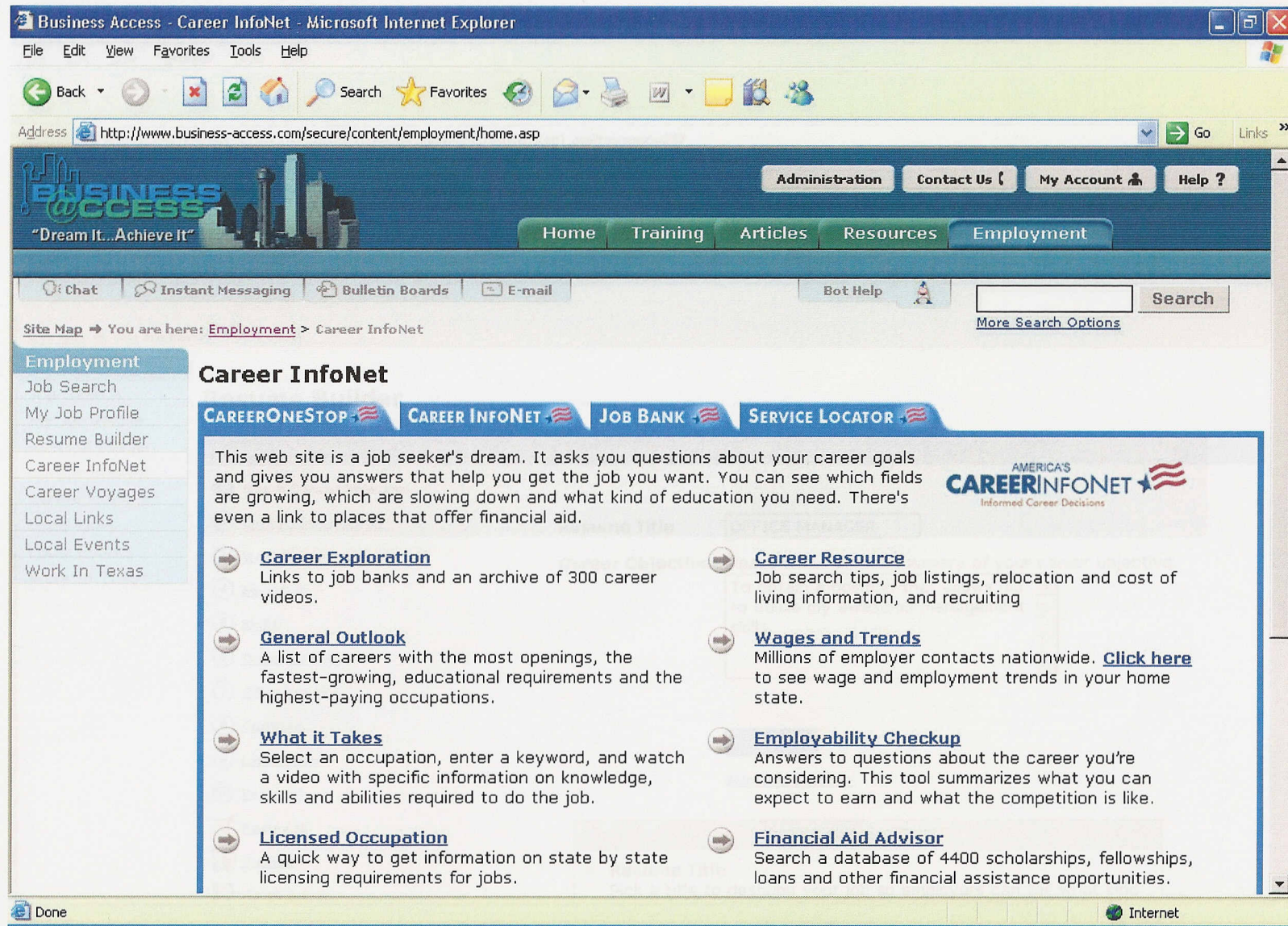
More Search Options

My Training Plan

Curricula	Status	Score	Completion Date	Launch	Print Certificate
<u>Case Manager Sample Curriculum - Office Skills</u>	In Progress				
Excel 2002 -- Advanced	In Progress			Launch	
Excel 2002 -- Intermediate	Not Attempted			Launch	
Excel 2002 -- Introduction	Not Attempted			Launch	
Outlook 2002 -- Emailing	Not Attempted			Launch	
Outlook 2002 -- Scheduling	Not Attempted			Launch	
PowerPoint 2002 -- Advanced	Not Attempted			Launch	
PowerPoint 2002 -- Intermediate	Not Attempted			Launch	
PowerPoint 2002 -- Introduction	Not Attempted			Launch	
Word 2002 -- Advanced	Not Attempted			Launch	
Word 2002 -- Intermediate	Not Attempted			Launch	
Word 2002 -- Introduction	Not Attempted			Launch	
<u>Case Manager Sample Curriculum - Soft Skills</u>	In Progress				
Active Listening	Not Attempted			Launch	
Being a Team Player Ver. 2	Not Attempted			Launch	
Closing the Gender Communication Gap	Not Attempted			Launch	

Internet





Business Access - Resume Builder - Microsoft Internet Explorer

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Address <http://www.business-access.com/secure/content/employment/resume/step1.asp?resumeid=257> Go Links

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Employment

- Job Search
- My Job Profile
- Resume Builder**
- Career InfoNet
- Career Voyages
- Local Links
- Local Events
- Work In Texas

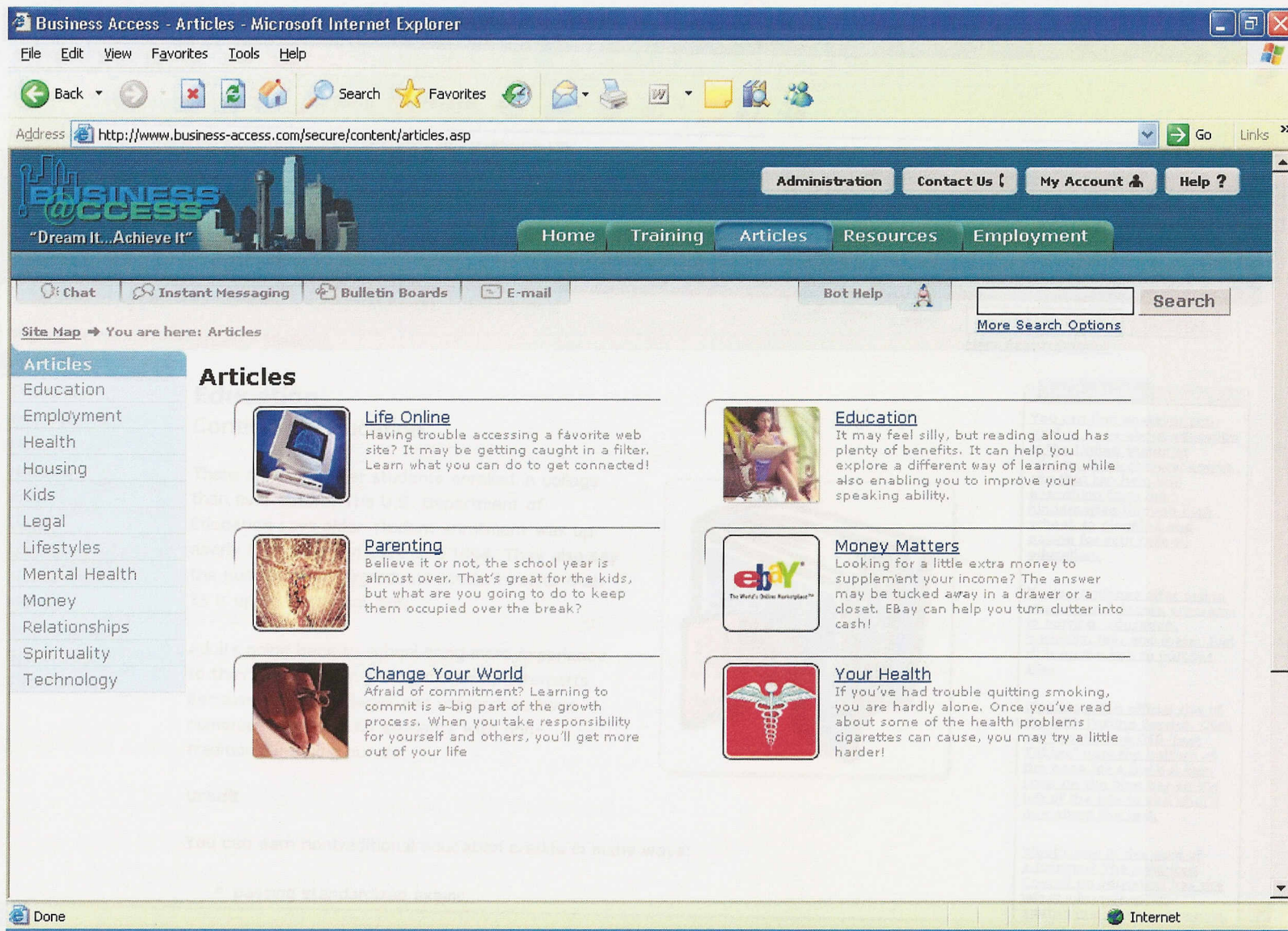
Resume Builder

Steps	Title & Career Objective
<ol style="list-style-type: none"> Title & Career Objective Contact Information Work Experience Education Skills Online Training Other Training Curricula Languages Personal Review It Preview Finish & Exit 	<p>Resume Title <input type="text" value="OFFICE MANAGER"/></p> <p>Career Objective Please enter a brief summary of your career objective. <input type="text" value="To obtain a position that allows me to utilize my awesome management skills."/></p> <p>Skip This Section ></p> <p>Save ></p> <p>Skip This Section ></p>

Resume Tips

- **Resume Title**
Pick a title to describe your job so employers can tell what kind

Done Internet



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Articles

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- Housing
- Kids
- Legal
- Lifestyles
- Mental Health
- Money
- Relationships
- Spirituality
- Technology

Education

Continuing Education

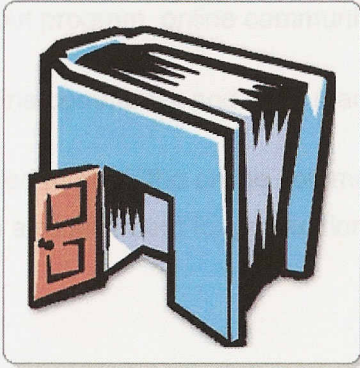
There are more older students enrolled in college than ever before. The U.S. Department of Education says older-student enrollment was up nearly 33% between 1972 and 1994. They also say the number of undergraduate students older than 35 is up an additional 33%.

Adults going back to school bring more experience to their studies than their younger counterparts. Because of this, colleges and universities have numerous programs for students with non-traditional learning curves.

Credit

You can earn nontraditional education credits in many ways:

- passing standardized exams



Related Links

You can find whatever you want to know about education in the United States at [Ed.gov](#). It's a comprehensive site that can help with everything from pre-kindergarten through high school, to planning and paying for your college education.

[Kaplan Colleges](#) offer online courses and degree programs in nursing, education, business, law, and more. Just click on the link to visit the site.

Check out the official site of the GED Testing Service. Click on "Prospective GED Test Takers" near the bottom of the page for a few hot tips. Look on the blue bar on the left of the site to see what's new about the test.

What's new in the word of education? The American Council on Education has the latest information on educational news and events.

Done Internet